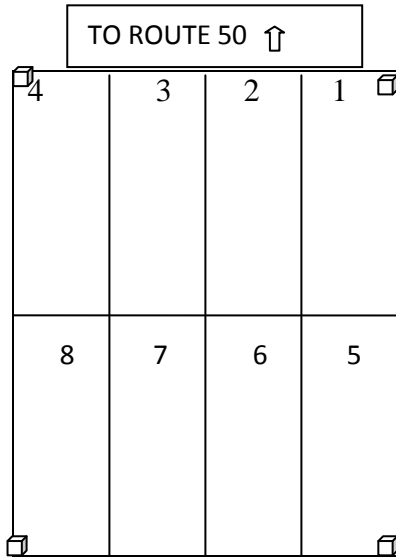


(form revised 4/28/16: please use this form as of this date)

# TWIN TOWNSHIP CEMETERY

## MONUMENT PLACEMENT REQUEST FORM

“Rules for installing foundations in Twin Township Cemeteries”  
adopted by Twin Township Trustees June 10, 2013



“Any monument (other than military plaques) placed in Twin Township Cemeteries must be supported by a poured concrete foundation. The foundation must be of sufficient depth and reinforced in such a manner that it can support the weight of the monument placed upon it, and remain in a level condition for a period of time that is consistent with best practices in the industry. Due to the uneven nature of some monument bases, the foundation base must measure at least three inches wider (on all four sides) than the base of the monument, and the foundation may not protrude above ground level. Any monument base that measures 24 inches long or smaller must be a minimum of 24 inches deep; any monument base measuring more than 24 inches but less than 48 inches must be a minimum of 30 inches deep; any monument base 48 inches or longer must be at least 36 inches deep. Monument companies may exceed these minimums if conditions are warranted.”

\*Mark on the above lot diagram where monument will be placed. (in all sections except F & G, monuments may be placed at the “head” or “foot” of the grave. In F & G, monuments can only be placed at the head. The head of the grave is the end closer to route 50)

\*Section: \_\_\_\_\_ Lot: \_\_\_\_\_ grave: \_\_\_\_\_ single or double: \_\_\_\_\_ head or foot: \_\_\_\_\_

*\*(If family cannot provide above information (it is on the owner’s deed), call Clerk’s office to obtain: 740-703-5920. Also, many of the records can be found on the Twin Township website: [www.twintownship.org](http://www.twintownship.org))*

Name(s) on monument: \_\_\_\_\_ D.O.D. \_\_\_\_\_ (or) pre-need: \_\_\_\_\_

Purchased by: \_\_\_\_\_ address: \_\_\_\_\_

SIZE OF MONUMENT: length: \_\_\_\_\_ width: \_\_\_\_\_

Monument Company: \_\_\_\_\_

Company Rep Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

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CONTACT EMPLOYEE CHAD MILLER TO MEET YOU IN CEMETERY AND PRESENT FORM TO HIM.  
HIS CELL PHONE IS: 740-600-2982