

**TWIN TOWNSHIP TRUSTEES
REGULAR MEETING
MAY 5, 2026
MINUTES**

The Twin Township Trustees' regular meeting was called to order at 6 p.m. at the office of the Twin Township Trustees, 11474 Keran Street, Bourneville, Ohio by President Bryan Bethel.

Roll call: present were Township Trustees President Bryan Bethel, Vice President William Jones, Trustee-at-Large Dylan Estep and Fiscal Officer Kimberly Litter. Also present were Asst. Fire Chief Chris Benson; Volunteers Tony England, Trent Hendershot, Cheyenne Wills, Hunter Bennett and Huntington Fire Chief Austin DePugh.

Public Participation

Chief DePugh presented the 1st quarter report for Huntington EMS Runs. Chief DePugh praised the Twin Township Fire Department and the exceptional progress made since August.

Minutes

Mr. Jones moved to accept the minutes from previous meetings. Mr. Bethel 2nd. All voted in favor. Motion passed.

Financials

Mr. Jones moved to pass the financials of Payment listing, Receipt listing, Fund Summary, Purchase Orders and Blanket Certificates, and Bank Reconciliation. Mr. Estep 2nd. All voted in favor. Motion passed.

Fire Department and Chief Report—Asst. Chief Benson shared report.

1. The full Fire Report presented to Trustees attached to minutes.
2. Mr. Bethel moved to accept new volunteer Randa Knisley and former volunteer Brady Jamison. Approval of Brady Jamison will be complete once application is signed by Trustees. Mr. Jones 2nd. All voted yes. Motion passed.

Correspondence

1. Mr. Jones informed Trustees 4-H Club Backyard Buckeyes picked up flags to put on veterans grave in Twin Cemetery. Chad and Jerry will place flags in other Twin Township cemeteries.
2. Mr. Jones checked with manager of Par Mar concerning in-house credit. Par Mar does not allow this option. Fire Department will resume with resolution from last meeting using judgment on using fuel from tank or gas station.
3. Mr. Jones talked to Zach Riehle from Chillicothe Municipal Court concerning community service mowing cemeteries in townships. This is not feasible. Program will be willing to pick up trash on roads in township.

4. Mr. Jones presented information from PSP Survey to help survey Twin Cemetery. Mr. Bethel moved to pay \$1,500 for surveying the new plots. Mr. Estep 2nd. All voted yes. Motion passed.

Old Business

- A. Alley Abandonment—Ross County Commissioners were sent Resolution from past meeting.
- B. Road Garage Doors—They have been installed and paid.
- C. Road Garage Chicken Wire—This has been completed.
- D. Cemetery Cleanup—Mr. Jones and Chad have marked all bushes needing to be removed.
- E. The Berm chute and salt spreader has been ordered.
- F. Blade for Tractor—Mr. Bethel will check on purchasing the blade for back of tractor.
- G. Items for Auction—All items have been sold and picked up.
- H. 550 Spreader—Has been ordered.
- I. New Computer for Road Garage—Computer has been purchased and setup for road garage.
- J. Road Crew Checklist—Mr. Jones went over the new checklist for road crew to complete on weekly basis. Mr. Jones will request road crew to provide checklists for each Township Trustee meeting.
- K. AFLAC—Mr. Bethel asked if we should investigate this insurance.

New Business

- A. Mr. Jones moved to accept the new rates from Ameritas for Dental/Vision Insurance. Mr. Bethel 2nd. All voted yes. Motion passed.

Motion made by Mr. Bethel and seconded by Mr. Jones to adjourn at 6:45 p.m. All voted in favor. Meeting adjourned.

Bryan Bethel, President

William Jones, Vice-President

Dylan Estep, Trustee-at-Large

April 2026 Fire Department Report

Fire Run Summary

- **Total Calls Received:** 12
- **Total Calls Answered:** 12
- **Mutual Aid Responses:** Mutual aid was provided on 1 call.

March Operational Update

- All purchases have been made that is to be funded by the David Meade Massey Trust grant. This will be used to purchase various items to support the staff including personnel lights, Nomex hoods, CO detector, and scene lights. All items except for the CO detector have been received. It will arrive in mid-May.
- The 20' storage unit sign has been designed and is in the process of fabrication. Expected to arrive within the next week.
- On April 13, we received notification that we were awarded the BWC FEEG grant. This grant is a 100% payout of \$14,999.10. This funding will be used to purchase 4 full sets of turnout gear and 18 pairs of structural firefighting gloves.
- On Thursday April 16, we received the new SCBA packs and conducted fit testing for the members that were available. Another fit test will be scheduled for the remaining members that need testing.
- On Thursday April 16, we had the State Highway Patrol come to the station and inspect personal vehicles that have lights and sirens. All 5 vehicles inspected passed. This is requirement by the state. The documentation will be provided to the State Fire Marshalls office for record.

New Business

- Twin FD is being invited to various training activities from the neighboring departments and has already participated in a few of those. One specifically was a live burn with Bainbridge FD on Tongue Hollow Road.
- Chief Allen is working with an instructor from Union Township to hold a 36-hour firefighter training. Twin currently has 5 candidates that need to take this class. The scheduling for this class has been finalized and will begin sometime near the end of May.
- We have received two applications for new members. The fire officers met with both applicants and have chosen to allow both to join. One is Brady Jamison, which is a returning member that carries a valid fire certification. The other is Randa Knisley, she is new to the fire service and plans to attend the fire class in May. Applications will be provided to the township board for review.

- On April 29, we received the new skid unit for Brush 1603. This is a great improvement to our brush truck. We will also be using some of the old parts to help improve the reliability of Brush 1605.
- We are scheduling Citizens First Fire come and fitting members for the additional 4 sets of turnout gear. Once fitted, those sets will be ordered which takes 6-8 weeks to receive.