

**TWIN TOWNSHIP TRUSTEES
DECEMBER 15, 2025
MINUTES**

The Twin Township Trustees regular meeting was called to order at 6 p.m. at the Twin Township Road Garage, 11474 Keran Street, Bourneville, Ohio by President Michael Darbyshire. Roll call: present were Township Trustees Michael Darbyshire, Michael Whitt, Bryan Bethel, Fiscal Officer Kimberly Litter, Fire Chief Marty Johnson, Assistant Fire Chief Shaun Allen, Captain Chris Benson, Volunteers-Bill Painter, Kenny Bare, Keifer (Rudy) Moody, Michael Norman, Duane Johnson, Tony England, Trustees Elect-Bill Jones and Dylan Estep.

Public Participation

No Public Participation

Mr. Darbyshire opened with a thank you to the township for allowing him to serve the last 24 years as a Twin Township Trustee. He has had a wonderful experience and saw many changes within the Township in the 24 years served and will be available for any help needed or knowledge to share. Mr. Whitt also stated his thank you for being able to serve as Twin Township Trustee for the past 16 years.

Mr. Bethel thanked both Mr. Darbyshire and Mr. Whitt for their dedication to the township and all the progress they helped the township achieve.

Minutes-Mr. Whitt moved waiving of reading previous minutes. Mr. Bethel 2nd. All voted yes. Motion passed.

Financial Report-Mr. Bethel moved to accept Financial Report. Mr. Darbyshire 2nd. All voted yes. Motion passed.

Correspondence/Communication

Fiscal Officer—

Asked for motion/vote of Organizational meeting. Mr. Darbyshire moved the 2026 Organizational Meeting to be held Mon. Jan. 5 at 6 pm at Road Garage followed by regular meeting. Mr. Whitt 2nd. All voted yes. Motion passed.

Shared concerns of still paying Airgas for tank that was sent to Scioto. Scioto Chief has informed Fire Department that they transferred that tank last year. Fiscal Officer will call Steve Neal from Scioto Township and see if they are also paying for the tank.

Stated the DVR at the Road Garage that houses our camera software has quit working. Mr. Jones called Star Tec and received a quote for \$800 for a new DVR. Mr. Bethel moved the township purchase the new DVR. Mr. Darbyshire 2nd. All voted yes. Motion passed.

Mr. Darbyshire—

Informed township that the Bray property should be up for auction on Dec. 18.

Old Business

Speed Bump Sign—When North Alley was paved the speed bump sign was taken down and laid in alley. Josh Miller has the sign at his house for township to put back up.

Loaner Truck—County Engineer is allowing township to use a county truck until we can figure out a solution to our truck. The truck has been temporarily put on our insurance.

White Truck—Mr. Bethel said he talked to them and hoping truck will be done next week.

New Truck—Mr. Darbyshire has brochures on new trucks that he will share with Mr. Bethel.

VA Update—Waiting on VA Acting Chief to sign and follow-up with the township.

Fire Chief Report

Complete Report attached to minutes.

Mr. Darbyshire moved to accept Rudy Moody as a Twin Township Volunteer. Mr. Whitt 2nd. All voted yes. Motion passed.

Mr. Bethel moved to buy Rudy boots. Mr. Whitt 2nd. All voted yes. Motion passed.

Mr. Whitt moved for Fire Department to purchase 4 new helmets. Mr. Darbyshire 2nd. All voted yes. Motion passed.

Asst. Chief Allen has completed several grants—BWC-\$15,000; State Fire Marshal-\$15,000, Forestry Matching Grant for new skid unit.

Chief Johnson informed Board he was working on all information needed for the AFG grant. He is to send Fiscal Officer what is needed for financial portion.

Mr. Darbyshire move to table the discussion on eliminating the Fire contract until first of the year after new Board takes office. Mr. Whitt 2nd. All voted yes. Motion passed.

It was announced that Spargusville will be closed December 15 for approximately 7-10 days.

Chief Johnson brought concern on liability to township of lift assist when there is no EMS crew there. Fiscal Officer will contact Prosecuting Attorney to make sure this would fall under our First Responder Insurance.

Mr. Darbyshire moved to vote on considering new officers to start January 1, 2026. Mr. Whitt 2nd. All voted yes. Motion passed.

Mr. Darbyshire moved to accept Shaun Allen as Fire Chief beginning January 1, 2026. Mr. Whitt 2nd. All voted yes. Motion passed.

Mr. Darbyshire moved to accept Chris Benson as Asst. Fire Chief beginning January 1, 2026. Mr. Whitt 2nd. All voted yes. Motion passed.

Mr. Darbyshire moved to accept Kenny Bare as Fire Captain beginning January 1, 2026. Mr. Whitt 2nd. All voted yes. Motion passed.

Public Participation

Mr. Jones would like to thank Mr. Darbyshire and Mr. Whitt for serving the township as trustee. It was an honor for him to work with him when he served as Fiscal Officer.

Mr. Whitt moved to adjourn at 7 pm pm. Mr. Darbyshire 2nd.

Bryan Bethel

Dylan Estep

William Jones

November 2025 Fire Department Summary/Update

Fire Run Update -

- Number of Calls Received - 9
- Number of Calls Taken - 9
- Mutual Aid Calls - 2 - Given - 5 Received

1 Meeting
1 Training
1 Work Detail

Mutual Aid Discrepancies -

- Shaun had a discrepancy with two of Bainbridge's billings. Marty had discussed this with the Bainbridge Chief and feels they have a mutual agreement on the matter.
- No additional discrepancies.

Department Update -

- The Marcs radio order had been placed from the first batch that had been approved previously by the board. Now that all ID numbers have been created, Kris Smith is working with Marc's to finalize their programming.
- We have had three vendors provide a quote for new fire gear. This was a requirement for us to apply for the BWC grant. BWC grant has been submitted, finalized on 12/14. This is a full payout of \$15,000 and was submitted for new turnout gear, 3 sets.
- We have submitted the Ohio State Fire Marshals Individual Equipment Grant on 11/22. This is a full payout of \$15,000 and was entered to purchase new turnout gear, 3 sets.
- Met with Mickey Smith to begin the legwork required for the AFG grant.
- Officer nominations and voting were held on November 11 at the department meeting. During which time, the 16 members present voted for Chief, Assistant Chief, and Fire Captain. As a result, Shaun Allen was voted in as Chief, Chris Benson for Assistant Chief, and Kenny Bare for Fire Captain.
 - The elected administration is requesting that a decision be made on the acceptance of those voted in during the December Board Meeting? This will be beneficial as they can begin planning and start implementing those plans on January 1, 2026. In the past, it has been customary to accept those elected officers in December and begin their work in January.
- A quote had been provided for the parts to fix Engine 1608. The parts quote was \$6,200. Mr. Benson directed Scott Monroe, the mechanic, to work directly with Kim.

- The department Christmas party was held on December 6th. We had an incredible turnout with 53 people in attendance. The plagues that were made were given to the families of those. It was a wonderful moment.
- Santa and the Grinch was at the firehouse on December 7th to meet with the community kids.
- Battery has been purchased for the ATV.
- A few members went to the forestry office in Scioto Trails and obtained a large selection of free items for the department. During this time, a truck was offered to the department if we chose to accept it. We would like to discuss this with the board later.
- We have received new applications for 3 members to join.
 - We have met with one, Rudy Moody, and have chosen to accept his application.
 - We still need to meet with the remaining two applicants before a decision can be made.
- A kickoff meeting was held in November regarding the startup of the Association again. George Jenkins has been heading up this effort. Officers were chosen during this meeting.
- We are requesting the purchase of a set of boots for Rudy. The ones that we had issued him are too big.
- Could the cleaning of the firehouse parking lot be a priority during snow emergencies?
- Duane Johnson and Meira Leonard have successfully completed their 36-hour fire training, passed their test and have received their certification.
- George Jenkins was required to retake the written test due to certification expiration. He also passed the test and has been reinstated.
- CONGRATS to all of these members for their hard work and dedication.
- All members who are yet to be certified will begin their training in late January. The only exception will be Rudy. He has a scheduling conflict with work and will schedule the training later.